

HEBER SPRINGS WATER CUSTOMER PORTAL

1. Visit www.heberspringswater.com on your computer using a supported web browser.
2. Click on **Bill Payment** and then **Pay Your Bill Now**.
3. Click on **Click Here to Register a Portal Login**.
4. Enter your account number and phone number and click Search.
5. Verify Account.
6. Create a Username (no blanks) and password and enter your email address.
7. Click on **Click Here to Register a Portal Login**.
8. Click Log In
9. Enter your Username and Password to log in.

To Set Up Auto Draft

In the "Help" section:

1. Click on **I want to set up AutoPay**.
2. Under Manage AutoPay, click on **Set AutoPay**.
3. In the Set AutoPay pop-up box, provide your email address then click on **Link Account** to find your bank. Follow the prompts on the screen.
4. Once micro-deposits have been completed, follow steps 1 & 2 again. If your bank account is listed in the pop-up box, click on Confirm (in the bottom right corner of box).

We do not send paper bills to AutoPay customers. To receive a copy of your bill via email do the following:

In the "Help" section, click on **I want to change my communication preferences**.

- Enter email address in the Billing Email and Save.
- Click the box for "Email" on the Statements line and Save.

EYE ON WATER

You can view your water usage in a few easy steps:

1. Visit <https://eyeonwater.com> on your computer using a supported web browser.
2. Click on the **Create Account** link.
3. Enter your service area zip code: **72543**
4. Enter your account identification code (billing account number including the preceding zeros): _____:
5. Enter your email address.
6. Create and confirm a password.
7. You will get a confirmation email from BEACON. You must verify your email address by clicking on the link. Once you do, you can sign in using your email and password.

Please note:

If you want to set up a single customer email to view several accounts, it can be set up by the utility.

- First you must set up your login to view 1 account.
- Next contact the Utility to set up the additional accounts.

Phone App Instructions:

1. Go to the App Store on your Android or iPhone and search for "eye on water".
2. Download the free App to your iPhone or Android Phone.
3. Open the App.
4. Tap on the Register button.
5. Tap on "Enter your account information Manually".
6. Enter your service address Zip Code (72543).
7. Select your water provider.
8. Enter your Account ID (billing account number including the preceding zeros).
9. Tap on the Next button.
10. Enter a valid e-mail address.
11. Create and confirm a password.
12. Verify that you have read the Terms of Service.
13. Tap on the Next button.
14. An email will be sent to the address you provided.
15. Click or tap on the link in the email to verify it is valid.
16. You can now sign into your account.