8-31-23 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Burt Eddington

Commissioner Greg Holland

Commissioner Franklin Fall

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

Kasey Griffin, Mayor of City of Heber Springs

**-Call to order by**: Commissioner Eddington Time: 9:00 A.M.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Holland made a motion to approve the reading of the previous month’s minutes, Commissioner Fall 2nd. Motion passed unanimously.

**-Review checks over $2,000.00-** Questions were asked concerning check numbers 49428 and 49429.

**-Bond Spending Report:** Mrs. Early presented the Commission with a Bond Fund Timeline Report showing the estimated timeframe for the bond spending and the projects associated with it. Currently, there is approximately $7.5 million. $50,000 was paid to Hawkins-Weir in the month of August. See report.

**Current Business:**

**-Engineering Updates:** Mr. Graham updated the Commission on the Airport North Tank rehab, the water and sewer spec revision, as well as the membrane and wastewater treatment plant projects. The membranes have been ordered from Pall and the WWTP is in the process of having materials ordered. A 90% plan meeting is planned for early October.

**-Manager’s Update on construction crews, etc.:** Mr. Graham reported that the Sewer Crew is still installing a new main on W. Searcy St, and that the crews have fixed a few large leaks in the past month helping reduce water loss. ICS/CDARS interest earnings for July were $36,999.50. Mr. Graham reported that the alarm system at the office is not working, and he will be looking into options to repair or replace it. He also reported that a raw water pump as well as a chemical feed pump, went out early in the month, but that the Utility had a spare for each ready to install, so the cost to replace each was minimal. Two lift station pumps went out, so spares were used and new ones were bought to replace the spares as well. Finally, he reported that a new employee was hired at the wastewater treatment plant to serve as a backup/future operator.

**Adjourn:** Motion by: Commissioner Holland 2nd by: Commissioner Eddington at 9:54 A.M. to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_