8-1-23 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Burt Eddington

Commissioner Greg Holland

Commissioner Franklin Fall

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

Kasey Griffin, Mayor of City of Heber Springs

**-Call to order by**: Commissioner Eddington Time: 9:00 A.M.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Holland made a motion to approve the reading of the previous month’s minutes, Commissioner Fall 2nd. Motion passed unanimously.

**-Review checks over $2,000.00-** Questions were asked concerning check numbers 49357 and 49401.

**-Bond Spending Report:** Mrs. Early presented the Commission with a Bond Fund Timeline Report showing the estimated timeframe for the bond spending and the projects associated with it. See report.

**Current Business:**

**-FY2023 Q3 Bad Debt Write-Off: $1,798.88:** Commissioner Holland made a motion to approve the write-off, Commissioner Eddington 2nd, motion passed unanimously.

**-Engineering Updates:** Mr. Graham updated the Commission on the Airport North Tank rehab, the water and sewer spec revision, as well as the membrane and wastewater treatment plant projects. The membranes have been ordered from Pall and the WWTP is in the process of having materials ordered. A 90% plan meeting is planned for late August.

**-Manager’s Update on construction crews, etc.:** Mr. Graham reported that the Sewer Crew is still installing a new main on W. Searcy St, and that the crews have fixed a few large leaks in the past month helping reduce water loss. ARWA is assisting the Utility in locating a 20 plus year old leak and that is still in progress. ICS/CDARS interest earnings for June were $27,686.94. The 2016 A&B Arbitrage calculations were completed by Tim Blansett. The Utility is in good standing in reference to the arbitrage. Tuner-Williams has been contacted to preform the yearly audit at a cost of $16,000-17,600. Commissioner Fall is required to attend Borad Member training and will do so in September. Paul Graham and Tom Stanford are attending a Wastewater Collection System Certification class that will likely become a mandatory license within the next year.

The Utility is assisting the EPA with a study to determine how effective microfiltration is at removing lithium from water streams. This will entail taking raw and finished samples of water to judge the effectiveness of the membrane. If this works, Heber will be ahead of the game on lithium removal. The Utility is also undergoing a lead and copper service line inventory which will encompass every water service line in the system. The Utility has reached out to ADH for assistance.

House Industries is working on 6 of the surface aerators at the WWTP. 6 are going to be scrapped. They will also maintain them for a year under the agreement with other years possible if we want them to. The Utility is hiring another employee for the WWTP as a back up to Carl and Joey.

**-Employee Starting Pay:** A motion was made by Commissioner Holland to increase the starting pay from $11.00/hour to $14.50/hour. Commissioner Eddington 2nd. Motion passed unanimously.

**Adjourn:** Motion by: Commissioner Eddington 2nd by: Commissioner Holland at 11:17 A.M. to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_