6/27/24 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Holland

Commissioner Eddington

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

Kasey Griffin, Mayor

**-Call to order by**: Commissioner Holland Time: 9:04 a.m.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Holland made a motion to approve the reading of the previous month’s minutes, Commissioner Eddington 2nd. Motion passed unanimously.

**-Checks $2,000 and over:** A question was asked about check # 1227.

**-Bond Spending Report:** Mrs. Early updated the Commission on the bond project spending stating that there is $6.8 million in bond money remaining. The WWTP project has spent 3.5 million dollars and the micro plant is 1.8 million dollars. 45% of the bill for Trojan has been paid. She is also working on getting a sales tax rebate on much of the spending.

**-Wilburn Water Wholesale Contract:** A motion was made by Commissioner Eddington to approve the contract, Commissioner Holland, 2nd. Motion passed unanimously.

**-2024 Raise Proposal 3.5%:** The Commission decided to allow for a 3.5% raise. Motion by Commissioner Eddington, 2nd by Commissioner Holland. Motion passed unanimously.

**-Engineering Updates:** Mr. Graham presented the Commission with a report from Van Horn Construction with a time frame of where the project is and where it is going. So far, it is on track to be complete in March 2025. The membrane project is in the construction phase with DOXA working everyday.

**-Manager’s Report:**

**Office**: Nikki attended a Sales and Use Tax class so that she can do more pertaining to taxes instead of hiring someone to come in and do it. We have received the Tumbling Shoals contact. Paul attended a county wide emergency response meeting to discuss responses to natural disasters.

**Operations**: The utility is donating a fire hydrant, valve, and appurtenances to Tumbling Shoals Water so that there can be a hydrant for County fire departments to use in Drasco. This will cost approximately $6,000. NLS is being contracted to pipe burst the sewer line on W. Searcy St. due to the amount of surface clutter in the way. The covered pipe rack at the shop is being constructed by HSWD crews when they have time. The utility bought a sewer camera and two trash pumps, the money for which will come from the depreciation fund. The crews fixed a few large leaks but not many. We have given all of our explosives to a company in Hollister MO due to not using them and not needing them. The crews attended Competent Person, Confined Space, and Wastewater Collection Certification classes this month. We are trying to get certified to teach our own CDL classes through the DOT. No news on that yet.

**WTP**: We are getting quotes on washing the new plant yard tank due to the roof of it being sloped. It will probably cost around $1,950. This will come from the tank maintenance fund.

**WWTP/Lift Stations**: Our new NPDES permit is about to be published. No change from the current one. There were issues at the Southridge lift station chopper pumps for the first time in 8 years. It is a simple fix that will be much cheaper than buying new pumps.

**Other:** Wilburn is installing their meter vault next week and will probably be buying water in less than a month. July’s Commission Meeting is rescheduled for August 1st due to Mr. Graham attending the AWWMA summer conference.

**Adjourn:** Motion by: Commissioner Eddington 2nd by: Commissioner Holland at 10:30 am to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_