5-25-23 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Burt Eddington

Commissioner Greg Holland

Commissioner Franklin Fall

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

Kasey Griffin, Mayor of City of Heber Springs

Kyle Breckenridge, SALT Engineering and Planning

Randy White, Water Plant Manager, HSWD

**-Call to order by**: Commissioner Eddington Time: 9:00 A.M.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Holland made a motion to approve the reading of the previous month’s minutes, Commissioner Eddington 2nd. Motion passed unanimously.

**-Review checks over $2,000.00-** A question was asked concerning check number 49301.

**-Bond Spending Report:** Mrs. Early informed the Commission on the current totals Bond spending. $7.7 million left in funds. Only payment lately was in April to Hawkins-Weir for WWTP design.

**Current Business:**

**-WTP Membrane Bid Results:** Kyle Breckenridge with SALT Engineering reported to the Commission that DuPont submitted a quote of $1.4 million for the price of their membrane skids. This is $800,000 cheaper than Pall. After much discussion concerning the operational aspects of using a different brand, it was determined that Kyle should get with Pall and let them know the difference and check on a new proposal. He was also asked to get some pricing on the tubes themselves for future replacement. Randy White stated that he is ok with either company at this time.

**-Policy No. 5-25-23-A: Pregnant Workers Fairness Act (PWFA)** A motion was made to approve the policy by Commissioner Eddington. Commissioner Holland 2nd motion. Motion passed unanimously.

**-Policy No. 5-25-23-B: Maternal Protections for Nursing Mothers (Pump Act):** A motion was made to approve the policy by Commissioner Eddington. Commissioner Holland 2nd motion. Motion passed unanimously.

**-Engineering Updates:** Mr. Graham updated the Commission on two projects that CWB is working on for the utility. One is the rehab of the Airport North tank. The plans are being sent to ADH for approval soon. The other project is updating the water and sewer specs. This will be completed within the next 3 weeks. Also, Mr. Bell informed Mr. Graham that he will be delivering the City’s stormwater improvement plans to the Utility to discuss the relocation of the water mains in the area on Main Street.

**-Manager’s Update on construction crews, etc.:** Mr. Graham informed the Commission that both of the wholesale water systems have returned their signed contracts, ICS/CDARS earning was $12,379.43 in March up to $23,585.83 in April. The Sewer Crew is still rehabbing a sewer main on W. Searcy Street. The Utility bought its own tire changer so that new tires can be changed in house saving the utility money. ARWA is coming soon with their leak detection equipment to assist in the location of possible leaks. This is a free service since the Utility is a member of ARWA. The Utility is currently trying to locate a tank cleaning company as the previous one is unavailable.

The material for the water plant drainage line for the new membrane is being picked up today and the Sewer Crew will install it within the next few months. NLS is adding rock to the levies at the wastewater treatment plant so that driving on them will be easier. There is a pump issue at the 3rd cell in the lagoon, but it will last until the new pumps are installed during the upgrade.

**-Executive Session:** The Commission entered into Executive Session at 10:43 AM and came out at 11:46 AM. No decision was made.

**Adjourn:** Motion by: Commissioner Holland 2nd by: Commissioner Eddington at 10:09 A.M. to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_