4/25/24 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Eddington

Commissioner Holland

Commissioner Fall

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

**-Call to order by**: Commissioner Eddington Time: 9:04 a.m.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Holland made a motion to approve the reading of the previous month’s minutes, Commissioner Eddington 2nd. Motion passed unanimously.

**-Checks $2,000 and over:** A question was asked about check # 49945.

**-Bond Spending Report:** Mrs. Early updated the Commission on the bond project spending stating that there is $5.8 million left in the bond funds currently. Funds are going out as billed and we are using ANRC funding now. We will still probably have to take funds out of our own funds at the end of both projects.

**-Bad Debt Write-off ($2,726.92):** Commissioner Holland made a motion to approve the write-off, Commissioner Fall 2nd, motion passed unanimously.

**-Engineering Report:** Mr. Graham updated the Commission on the Wastewater Treatment Plant upgrades as well as the Water Treatment Plant upgrades. Van Horn is moving fast and is working on underground work as well as taking out old curtains and installing new ones. The Pall plant should be delivered in late May and construction will commence shortly after by DOXA Construction. SALT Engineering has submitted the plans for the Airport North Tank rehab project. It is slated to be bid out in June with a tentative start date in early fall.

**-Manager’s Report:**

**Office**: Mr. Hanna has been served with a cease and desist letter pertaining to harassing the office staff and the police have contacted him. We will see what happens. Office staff are attending advanced computer classes that will help them become more proficient in their work with spreadsheets, etc. Wilburn Water is working on their replacing a large portion of their mains so that they can hook up to us in October.

**Operations**: The utility began flushing the systems hydrants on the 23rd of April. We do this every 6 months. The crew is also doing a deep clean of the shop and moving material and equipment around so that we can build a covered pipe rack. Mr. Graham asked the Commission for approval to purchase 2 trucks out of the depreciation account. One is a regular pickup, cost of $44,425 and the other is a 2-ton service truck in the amount of just under $87,000. Commissioner Fall made a motion to purchase the trucks, Commissioner Holland 2nd. Motion passed unanimously. Mr. Graham informed the Commission of crew changes in that a 3rd crew will be added to the two current ones. This crew will consist of 2 personnel who will do small jobs, taps, leaks, etc. Mr. Graham also let the Commission know that the Utility is planning on one large water main replacement as well as having ARWA come and camera a sewer collection basin this summer to ascertain where deficiencies are.

**WTP**: The Utility is included in a class action lawsuit concerning PFAS and PFOS in water. We had our water sampled to see the extent of those chemicals in the city water supply. PFBA was the only chemical found in the water. An air compressor went out at the old plant. A spare was available and was placed in service. Another spare is being purchased to replace the backup. Cost is approximately $1,200.

**WWTP/Lift Stations**: Nothing substantial to report other than the main plant upgrades

**Adjourn:** Motion by: Commissioner Eddington 2nd by: Commissioner Holland at 10:48 am to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_