4-27-23 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Burt Eddington

Commissioner Greg Holland

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

Kasey Griffin, Mayor of City of Heber Springs

Clint Bell, CWB Engineers

Kyle Breckenridge, SALT Engineering and Planning

**-Call to order by**: Commissioner Eddington Time: 9:01 A.M.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Holland made a motion to approve the reading of the previous month’s minutes, Commissioner Eddington 2nd. Motion passed unanimously.

**-Review checks over $2,000.00-** A question was asked concerning check number 1211.

**-Bond Spending Report:** Mrs. Early informed the Commission on the current totals Bond spending. $7.77 million left in funds.

**Current Business:**

**-WTP Membrane Bid Results:** Kyle Breckenridge with SALT Engineering reported the bid results for the membrane project came out to $3.7 million as the lowest bid. The estimated cost of the project was $3 million. The Commission decided to not award the winning bid as it was out of budget. After some discussion, it was decided to rebid the project just for the installation of the interior part of the project at a later date and HSWD employees will do all of the outside work. Commissioner Eddington asked Kyle to obtain a quote from another manufacturer just to check pricing as well as ask Pall about warranty issues.

**-FY23 Q2 Bad Debt Write Off:** A motion was made to approve FY23 Q2 Bad Debt Write Off by Commissioner Holland. Commissioner Eddington 2nd motion. Motion passed unanimously.

**-Engineering Updates:** Mr. Bell updated the Commission on two projects he is working on for the utility. One is the rehab of the Airport North tank. The plans are being sent to ADH for approval soon. The other project is updating the water and sewer specs. This will be completed within the next 3 weeks.

**-Manager’s Update on construction crews, etc.:** Mr. Graham informed the Commission that the Utility has had a few leaks, most of which were caused by boring contractors on Eden Isle. The Utility also has hired a new office staff member and Linda Fletcher is going part time. The Utility has agreed and has begun to bill for the City’s Commercial trash collection. ICS/CDARS is up an running and we are waiting on the first interest amounts. Tumbling Shoals has not returned their contract, however Mountain Top has.

The Sewer Crew is still working on the rehab of a sewer main on W. Searcy. The Water Crew has been doing water taps as well as a small job on W. North St. They are going to begin a water main rehab job on Colonial Dr. soon. At the water treatment plant, debris was getting into strainers before the membrane filtration skids. The cause was determined to be high water level as well as insufficient screening. Crews installed smaller screens and the lake level has dropped, so the issue is resolved. House Industries has sent a quote for the repair and maintenance of the surface aerators at the WWTP. Most likely, the Utility will repair up to six but not 12. This is still ongoing.

**Adjourn:** Motion by: Commissioner Holland 2nd by: Commissioner Eddington at 10:09 A.M. to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_