3/28/24 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Holland

Commissioner Fall

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

Kasey Griffin, Mayor Heber Springs

Tom Stanford, Assistant Manager HSWD

Randy White, WTP Manager HSWD

Joey Massey, WWTP Manager HSWD

**-Call to order by**: Commissioner Holland Time: 9:02 a.m.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Holland made a motion to approve the reading of the previous month’s minutes, Commissioner Fall 2nd. Motion passed unanimously.

**-Checks $2,000 and over:** A question was asked about check # 1223.

**-Bond Spending Report:** Mrs. Early updated the Commission on the bond project spending stating that the Utility has met its cost share requirements, but that the $5 million is only slated for “construction”, so any inspection and engineering fees will be coming out of HSWD funds. There is $5.8 million left in the bond funds currently. We will ask Hawkins-Weir if they can invoice through Van Horn so that we can pay with the ANRC money.

**-Department Management Reports:** Tom Stanford, Randy White, and Joey Massey visited with the Commission and updated them on how things are going in their parts of the Utility. Nothing major was addressed.

**-2024-2025 Wholesale Water Contracts – 0% Increase:** Commissioner Holland made a motion to approve the rate, Commissioner Fall 2nd, motion passed unanimously.

**-Manager’s Report:** Mr. Graham left most of the discussion to the department managers this month. The new water main is online and ready to go for the eclipse. The Utility as a whole is ready for the eclipse. Mr. Graham is having Hawkins-Weir give a quote for a rate study since there has not been a decent one done since 2019. This is to see if and where the utility needs to amend its rates and rate structure.

**Adjourn:** Motion by: Commissioner Holland 2nd by: Commissioner Fall at 10:51 am to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_