3-23-23 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Burt Eddington

Commissioner Greg Holland

Commissioner Franklin Fall

Utility Manager: Paul Graham

Office Manager: Nikki Wilson

Additional Attendees:

Kasey Griffin, Mayor of City of Heber Springs

**-Call to order by**: Commissioner Eddington Time: 9:02 A.M.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Eddington made a motion to approve the reading of the previous month’s minutes, Commissioner Holland 2nd. Motion passed unanimously.

**-Review checks over $2,000.00-** Questions were asked concerning check numbers 49176 and 1209.

**-Bond Spending Report:** Ms. Wilson informed the Commission on the current totals Bond spending. Currently, $503,580.96 has been spent on the Wastewater Treatment Plant upgrades and $127,200 on the Water Treatment Plant membrane project. $7.8 million left in funds.

**Current Business:**

**-Wholesale Water Contracts: 0% increase:** A motion was made to approve the wholesale water contracts with an increase of 0% above the 2022 rate by Commissioner Eddington, Commissioner Holland 2nd motion. Motion passed unanimously.

**-ICS & CDARS:** A motion was made to approve moving funds into ICS and CDARS accounts by Commissioner Holland. Commissioner Eddington 2nd motion. Motion passed unanimously.

**-Engineering Updates:** Mr. Graham updated the Commission on the wastewater plant upgrades as well as the water treatment plant upgrades. The Airport North Tank will be undergoing a rehab later in the year. The plans for the rehab are being made and will be submitted to ADH soon. The WWTP is still undergoing redesign and the membrane project is being delayed by approximately 1 month due to Pall changing some of their equipment after the previous quote.

**-Manager’s Update on construction crews, etc.:** Mr. Graham presented the Commission with a Memorandum of Understanding with the City concerning the billing of Commercial Trash. The Commission approved the MOU provided that it was for a 5 year time period that could be renewed. Mr. Graham informed the Commission that the Utility had hired a new office person to help in the office due to Mrs. Fletcher semi retiring in May. In operations, the Sewer Crew is rehabbing a sewer main located on W. Searcy between 11th and 14th Streets. The Water Crew is rehabbing a water main on W. North Street. Interstate Tapping installed an inserta-valve at the water treatment plant at the cost of $12,000, so that the gravity line feeding the south end of town can be shut down if needed. Quotes for the last 3 liftstation panels have been received and are being reviewed.

Mr. Graham also presented the Commission with a draft of a training reimbursement agreement that employees must sign if they are to get a CDL. Finally, Mr. Graham brought up higher starting pay and provided the Commission with preliminary numbers and who would be affected by any changes.

**Adjourn:** Motion by: Commissioner Eddington 2nd by: Commissioner Holland at 10:10 A.M. to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_