

HEBER SPRINGS  
WATER AND WASTEWATER UTILITY  
1108 WEST FRONT STREET  
HEBER SPRINGS, ARKANSAS 72543  
501-362-3422

**July 2025 Commission Meeting Minutes**

7/31/25 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Fall

Commissioner Holland

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

Jeff Spann, Network Securities Group

**-Call to order by:** Commissioner Holland Time: 9:05 a.m.

**-Motion to Approve Previous Month's Minutes:** Commissioner Fall made a motion to approve the reading of the previous month's minutes, Commissioner Holland 2<sup>nd</sup>. Motion passed unanimously.

**-Checks \$2,000 and over:** Questions were asked concerning checks 50944 and 50955.

**-Bond Spending Report:** Mrs. Early updated the Commission on the bond project spending stating that there is approximately \$362,000 left in bond funds. They will be used to rehab some of the aeration system and pump house at the plant . See report.

**-FY2025 Quarter 3 Bad Debt Write-off \$2,002.53:** Commissioner Holland made a motion to approve the write-off, Commissioner Fall 2<sup>nd</sup>. Motion passed unanimously.

**-Jeff Spann, NSG Cyber Security Update:** Jeff Spann with NSG presented an update on the Utility's cyber security efforts. The Utility is ahead of most water utilities in cyber security training and emergency response.

**-Manager's/Engineering Report:**

**Office:** Computer system upgrades have begun with NSG pulling new wires to all computer locations.

**Operations:** The Water Crew is completing the replacement of the water main on 11<sup>th</sup> Street. The Sewer Crew is rehabbing a sewer main on Cross Street and should be completed with the job by late

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next week. All water and wastewater operator licenses have been renewed for another 2 years. This was a big deal as ADEQ changed the way to submit training hours and renewals this year. Hawkins-Weir is surveying a water main replacement project on Hwy 110 E. in front of the old glove factory and Big Johns.

**WTP:** Elslander Electric has completed the electrical upgrades at the old water plant. The crews are going to begin capping lines that are feeding the plant and will also begin scrapping all pipe and materials soon.

**WWTP/Lift Stations:** Minor issues such as UV system crashes, and the new pumps not pumping at capacity are occurring, however, this is to be expected with a new system. HW is working on all the issues with the vendors. New valves are here for the pump station, as well as a new electrical panel. The panel is installed, but the valves will have to be installed later after the EQ basins can be drained by Rain-For-Rent. Rain-For-Rent is going to provide a pump and hose to drain the EQ basins back into the main lagoon. The cost of this will be approximately \$4,200.

**Other:** The new pickleball court located at the bypass is going to be connected to the COE force main. The Commission signed a letter approving the main and allowing the Utility to take over the responsibility of maintaining the main. Gary Redd with Eden Isle Sewer Facilities Board asked if the Utility would consider maintaining, and monitoring Eden Isle's lift stations with Eden Isle paying the Utility \$30,000 a year in payment for the services. The Commission was open to the idea, but requested a contract and more information before making a final decision.

**Adjourn:** Motion by: Commissioner Holland 2<sup>nd</sup> by Commissioner Fall at 11:05 am to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_

Commissioner Franklin Fall \_\_\_\_\_