

HEBER SPRINGS
WATER AND WASTEWATER UTILITY
1108 WEST FRONT STREET
HEBER SPRINGS, ARKANSAS 72543
501-362-3422

June 2025 Commission Meeting Minutes

6/26/25 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Eddington

Commissioner Holland

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

Kasey Griffin, Mayor, City of Heber Springs

-Call to order by: Commissioner Eddington Time: 9:02 a.m.

-Motion to Approve Previous Month's Minutes: Commissioner Holland made a motion to approve the reading of the previous month's minutes, Commissioner Eddington 2nd. Motion passed unanimously.

-Checks \$2,000 and over: Questions were asked concerning checks 50877 and 50863.

-Bond Spending Report: Mrs. Early updated the Commission on the bond project spending stating that Van Horn Construction has received their final payment. See report.

-Corps of Engineers Sewer Agreement: After some discussion, it was determined that the Commission can accept the sewer main on its own accord as it does for any other new water or sewer main. The Commission decided to take over the line, and Manager Graham is going to draft an acceptance letter for the next meeting.

-2025 Employee Raises: A motion was made by Commissioner Eddington and seconded by Commissioner Holland to approve 3.5% raise in labor costs for 2025-2026.

-Manager's/Engineering Report:

Office: Computer upgrades and server upgrades are currently ongoing. All wholesale contracts have been returned. Beginning next month, the lobby will be closed every cutoff day at 10 am for the safety of the office staff. Bulletproof/resistant glass is being priced to determine if it is feasible to utilize.

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Operations: The Water Crew is replacing mains on S. 12th and 11th streets. The Sewer Crew is working at the armory replacing a manhole and rehabbing mains.

WTP: All is well at this time with operations running normally.

WWTP/Lift Stations: Minor issues such as UV system crashes, and the new pumps not pumping at capacity are occurring, however, this is to be expected with a new system. HW is working on all the issues with the vendors. The crew installed a new roof over the electrical panels at the headworks. New valves and a new panel are on order for the pump station between the main lagoon and the EQ basins.

Other: The Commission approved the Utility to move forward with a hydraulic model, master plan, and rate study to be performed by Hawkins-Weir. The cost of which will not exceed \$150,000. These projects will allow the Utility to determine where the biggest improvement needs are, when and how to address them, and finally, provide equitable rates for the customers. The master plan will be for 20 years. All of the documents will be living documents.

Adjourn: Motion by: Commissioner Eddington 2nd by Commissioner Holland at 10:18 am to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington _____

Commissioner Greg Holland _____

Commissioner Franklin Fall _____