4/24/25 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Eddington

Commissioner Holland

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

**-Call to order by**: Commissioner Eddington Time: 9:00 a.m.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Holland made a motion to approve the reading of the previous month’s minutes, Commissioner Eddington 2nd. Motion passed unanimously.

**-Checks $2,000 and over:** A question was asked concerning check # 50745.

**-Bond Spending Report:** Mrs. Early updated the Commission on the bond project spending stating that there should be approximately $390,000 left in bond funds after the projects are complete. See report.

**-FY2025 Quarter 2 Bad Debt Write-off - $1,789.03):** Commissioner Eddington made a motion to approve the write-off, Commissioner Holland 2nd. Motion passed unanimously.

**-Policy 0081-Vacation Benefit (Revises Policy 11-30-95 A):** Commissioner Holland made a motion to approve the policy, Commissioner Eddington 2nd. Motion passed unanimously.

**-Manager’s Report:**

**Office**: Wholesale customer contracts have been delivered to all 3 customers. Awaiting their return.

**Operations**: The Water Crew is beginning the installation of a water main on S. 12th Street between Wilson and Mill which will also include 11th Street. The Sewer Crew has been working at the shop and at city hall repairing a sewer main/service line. The Maintenance Crew has been going to various locations maintaining meter boxes, right of ways, and other small but necessary duties. Only a couple of larger leaks were repaired during the month.

**WTP**: ADH visited the plant and did a survey of the upflow clarifier to determine compliance with the Surface Water Treatment Rule. The report has not been received yet, but all looks well according to the inspector. The plant is ready to be decommissioned. A valve was replaced on the clarifier so that the old plant can now be decommissioned. Caps and plugs will have to be purchased and installed to guarantee that the old plant is disconnected from the other plants. There is a new fence being installed at the plant to assist in security of the plant.

**WWTP/Lift Stations**: 2 new pumps have been ordered for Barnett Lift Station. One is a backup. Last time they were replaced was in 2018.

**Other:** New laws affecting water and sewer utilities have taken effect, and the Utility is adapting to them as necessary.

**Adjourn:** Motion by: Commissioner Eddington 2nd by: Commissioner Holland at 10:13 am to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_