9/26/24 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Holland

Commissioner Fall

Utility Manager: Paul Graham

Office Manager: Nikki Early

Additional Attendees:

Kasey Griffin, Mayor, City of Heber Springs

**-Call to order by**: Commissioner Holland Time: 9:03 a.m.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Fall made a motion to approve the reading of the previous month’s minutes, Commissioner Holland 2nd. Motion passed unanimously.

**-Checks $2,000 and over:** Questions were asked about check #s 50290 and EFT01090.

**-Bond Spending Report:** Mrs. Early updated the Commission on the bond project spending stating that there is $4 million is left in bond funds and we have paid $4.7 for the WWTP and $2.6 for the WTP so far. The micro skid is paid for in full. See report.

**-FY2025 Budget:** A motion was made by Commissioner Fall to accept the budget, Commissioner Holland, 2nd. Motion passed unanimously.

**-Sewer Variance Request-1110 S. 7th:** Mr. Graham presented a variance request from Mark Young for property located at 1110. A motion was made by Commissioner Fall to approve the variance, Commissioner Holland, 2nd. Motion passed unanimously.

**-Engineering Updates:** Mr. Graham updated the Commission on both the WWTP project and the WTP projects. Both are moving along nicely and on time. The DAF unit is installed, and the building is on site. All big structures are installed at the water plant and the plant should be up and running in November. The Airport North tank site was broken into and the contractor rehabbing the tank had items stolen. They are still on schedule and the shaft is painted on the inside of the tank.

**-Manager’s Report:**

**Office**: Mrs. Early updated the Commission on the audit, cybersecurity training, and a proposed plan to outsource billing operations that will ultimately be better for the customers and the Utility.

**Operations**: Oric coatings has been contacted to give a bid to coat 11 manholes with a 3 part epoxy that has a warranty of 10 years. The quote is coming soon. New concrete bays for holding cold mix, dirt, and gravel are being designed and will cost approximately $25,000 before labor. The crews will build them. The crews fixed a few leaks and made some taps but nothing out of the ordinary. The pipe rack was dedicated to Brandon Harlan and the mayor made a proclamation for the event!

**WTP**: The fluoride saturator is still backordered, and therefore we are not currently feeding fluoride. ADH has approved this as long as a new unit is ordered.

**WWTP/Lift Stations**: No issues at this time.

**Other:** Councilman JP Hodges has asked why the ball fields out on the west end of town cannot use as much water as they want. This may become a topic for the future.

**Adjourn:** Motion by: Commissioner Holland 2nd by: Commissioner Fall at 10:41 am to adjourn the meeting. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_